



21st Century Communities Learning Centers

Project S.P.A.R.K.

<https://www.esboces.org/21stcclc>



Minutes

Monday, March 20, 2023

4:30-5:30 p.m.

Remote

The meeting started at 4:35pm

- I. Welcome and meeting norms reviewed
- II. Review of mission statement and program targets
- III. Discussion of mid-year evaluation- items were addressed being addressed that were brought to our attention on the mid-year evaluation. EZReport is still having some hiccups with student enrollment which is impacting attendances especially for the Saturday Program. We are working with Brentwood and EZReport to correct this issue as quickly as possible. Parent workshops/pupil achievement nights are being scheduled. Parent workshops are listed on the ESBOCES 21st CCLC website. More opportunities for parent workshops will be looked into. Site specific items were discussed pertaining to not meeting deliverables.

Introductions were completed by all stakeholders who attended this meeting as per the request of a stakeholder.

- IV. Review of QSA Findings/Evaluator Discussion – The quality self-assessment was explained and 3 areas were reviewed: Element 1: Environment & Climate, Element 3: Relationships and Element 4: Staffing and Professional Development. No areas needed an improvement plan because average ratings were 3.7 and above. It was shared out that staffing has been an issue and preventing some programming to occur efficiently. Stakeholders shared out that the data reports were misleading which ensued a discussion about having reports that show numbers specific to program partners. This concern will be looked into to see how we can support the programs with EZReport reports.
- V. Next steps were reviewed. A reminder the next meeting will be Monday, March 22, 2023 at 4:30-5:30pm. Reminder that site visits will be in April and Mid-May if there are any questions or concerns please reach out to Megan O’Neill, Administrative Coordinator.

Meeting ended 5:40pm